



Martinsburg-Berkeley County Parks & Recreation Board

273 Woodbury Avenue • Martinsburg, WV 25404 • 304/264-4842 • 304/264-4920

www.mbcparcs-rec.org



January 24, 2019

Dear Community Member,

JUNE JUBILEE is an annual all-day fun event open to the public to enjoy-arts & crafts, special concessions, a car show, activities, games, and entertainment. JUNE JUBILEE has been a community tradition for over 30 years at War Memorial Park here in Martinsburg!

This letter is to request support from your business as a sponsor of JUNE JUBILEE to make this upcoming day the best it can be for the residents of Berkeley County and beyond that come to spend the day with their families in our beautiful local park.

There are two ways to be a sponsor:

- **\$500 Major Sponsor.** A Major Sponsor will have their business name exclusively displayed on signage at an entertainment stations. Also included is your color logo (larger size) in our print advertising and the Martinsburg Journal.
- **\$250 Sponsor.** This level gives your business name inclusion on the sponsorship sign posted in the park the day of the event. Also included is your color logo (smaller size) in our print advertising and the Martinsburg Journal.

As always, the proceeds from JUNE JUBILEE are used to support on-going capital improvement projects in War Memorial Park which is our "living memorial" to all the Berkeley County residents who sacrificed their lives for the sake of freedom. Your support through this sponsorship opportunity will enable us to continue improving and maintaining this memorial.

Included with this letter is a copy of the 2019 Sponsorship Form which you can review, complete and return in-person or by mail along with your sponsorship fee. We are asking that all monies are received in the M-BC Parks & Recreation Administrative Office no later than Friday, March 15, 2019 so that we can properly budget and secure entertainment, ensuring we don't miss out on any great opportunities.

Sincerely,

Lauren Mumaw
June Jubilee Committee



MARTINSBURG-BERKELEY COUNTY PARKS & RECREATION BOARD

June Jubilee

Thank you for being a sponsor of this years' JUNE JUBILEE! Please use the form below to select your sponsor level and return with both the form and sponsorship funds.

- YES, I would like to sponsor JUNE JUBILEE as a **\$500 Major Sponsor**
- YES, I would like to sponsor JUNE JUBILEE as a **\$250 Sponsor**
- YES, I would like to set-up a business booth at JUNE JUBILEE and I understand that I will be required to host a game/activity for children and families during this time.

Company/Organization Name: _____

Contact Name: _____ Phone: : _____

Email address: _____

Address: _____

City: _____ State/Zip: _____

Please make checks payable to: M-BC Parks & Recreation (memo line: 2018 June Jubilee Sponsor) and mail or hand-deliver to the address below:

M-BC Parks & Recreation Board
Attn: Lauren Mumaw, 273 Woodbury Avenue
Martinsburg, WV 25404

You can opt to pay in our Administrative Office (address above) with another form of payment, if you choose. Call us at 304.264.4842 or email: lauren@mbcparks-rec.org for information. All sponsorship forms and funds are to be submitted to our office by *Friday, March 15, 2019*.